



Iowa County 4-H Club Minutes Form

(Please retain a copy for yourself and submit one copy to the Extension Office or email dan.brandt@wisc.edu)

Name of Club: _____

Meeting Location: _____

Date: _____ Time: _____

Secretary's Name: _____

Roster: Name and Club (please indicate New, Returning, or Youth by "N", "R", or "Y")

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Call to order: (time) _____

Review and Accepted of Last Meeting Minutes

Old Business: (Make note of key discussion items and all motions and voters taken)

- 1.
- 2.
- 3.
- 4.

New Business:

- 1.
- 2.
- 3.
- 4.

Two-sided form- Please turn over

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Summary of Minutes:

Date of Next Meeting(s): _____

Agenda Items for next meeting:

Adjourn Time: _____

Respectfully submitted: _____

Signed by Secretary



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