



## Iowa County 4-H Leaders Association

### Income Receipt Form

Fund:

General Fund

Expense Account Number: \_\_\_\_\_

\*If income is split, use back to show amounts for each category

**Please attach receipts for expenses for which you seek reimbursement.** If this is a committee/club related expense. Please first seek approval and signature by the Committee/Club Chair or Treasurer. This form should be turned into the Extension Office where the Iowa County 4-H Leaders Treasurer will receive and keep the tracking purposes. 4-H Committees/Clubs that would like to know their financial status at any given time during the 4-H year should contact the 4-H Youth Development Educator at [dan.brandt@wisc.edu](mailto:dan.brandt@wisc.edu)

Date: \_\_\_\_\_

Person Delivering Payment: \_\_\_\_\_

Explanation of Income Source:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Expense Category (please check one that applies):

<input type="checkbox"/>	Fundraising	<input type="checkbox"/>	Educational	<input type="checkbox"/>	Community Service
<input type="checkbox"/>	Recreation & Recognition	<input type="checkbox"/>	Promotional	<input type="checkbox"/>	Other/Pass Through

Type of Payment	Amount:	Notes:
Cash	\$	
Check #:		
Check #:		
Check #:		
Check #:		
<b>TOTAL</b>	\$	

Funds raised in the name of 4-H must be publicly accountable and must be used for 4-H educational purposes. 4-H Financial Best Practices state a receipt should be written for all monies received. This receipt should include the amount, source of the funds, the date, and the name of the person making the payment.

This form should be turned into the Extension Office where the Iowa County 4-H Leaders Treasurer will receive and keep for tracking purposes.

Office Use Only	
Date Received	
Date Given to Treasurer	
Date Check Mailed	
Date Check Issued	
Check Number	



<b>Amount</b>	<b>4100 - Fees Income</b>
	4110 · General
	4120 · Member Dues
	<b>4200 - Fundraising / Donations Income</b>
	4210 · Fundraiser(s)
	4140 · Grants
	4220 · Donations
	<b>4300 - Recognition Income</b>
	4310 · Awards Committee
	4390 · Misc recognition income
	<b>4400 - County Programs Income</b>
	4405 · Area Animal Science Day
	4410 · Learning Days
	4420 · Day in the Arts
	4425 · Art
	4430 · Cloverbuds
	4435 · Summer Camp
	4440 · Ambassadors
	4445 · Dairy
	4450 · Livestock
	4455 · Dogs
	4460 · Rabbits
	4465 · Horse
	4470 · Shooting Sports
	4490 · Pass Through Funds
	<b>4500 - Trips Income</b>
	4510 · National 4-H Congress
	4520 · Citizenship Washington Focus
	4530 · Space Camp
	4540 · WI 4-H Summer Academy
	4550 · Fall Forum
	4560 · National 4-H Conference
	4590 · Other trips
	<b>4600 - Misc Income</b>
	4610 · Dividend income
	4620 · Interest earned
	4630 · Investment gain/loss
	4690 · Miscellaneous Income
\$	<b>TOTAL</b>