IOWA COUNTY 4-H
UW-MADISON EXTENSION

Iowa County 4-H Traditional Record Book Rubric

Organize your traditional Record Book in the order listed below:

_____1. **Record Book Cover:** You will receive a binder when you first enroll in 4-H, if a replacement is needed please contact your club leader or you may pick up one at the Extension Office. Fill in personal information and update with projects taken each year.

_____2. **Record ID Page:** Complete the ID page.
(year, name, club grade, years in 4-H, 4-H projects, and picture)

_____3. **4-H Activity:** Check all boxes for club activities, county activities, district, state, and national activities. Be sure to sign and date sheet, and have guardians add comments on 4-H year.

_____4. **4-H Story:** Include ideas about:
   a. Memorable things that happen in 4-H.
   b. Things you learned and how you will apply them.
   c. What you most enjoyed in 4-H.
   d. What 4-H means to you.
   e. Experiences at club meetings, community service, project experience, events, fair, etc.

_____5. **Member Project Pages:** One form is filled out for each project you choose to highlight in your record book. Choose either Animal Pages or Non-Animal Pages to fill out. Financial Records and Income and Project Inventory are all filled out.
   a. Write a story about your project.
   b. Show off your project with pictures.

_____6. **Optional Items:** These are meant to enhance your record book but are not required to be included. This can include media and pictures.

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Scoring

Cover Page:
3 = All information included
2 = Some information is missing
1 = Multiple information is missing

Record ID Page:
3 = All information included
2 = Some information is missing
1 = Multiple information is missing

4-H Activity (Age Appropriate):
3 = Multiple boxes are checked in each category
2 = Some boxes are checked in each category
1 = Few boxes are checked in each category
0 = No boxes are check in each category

4-H Story
3 = All elements included (a-e)
2 = Missing 2 elements
1 = Missing 3-4 elements
0 = Only including 1 element

Member Project Pages
3 = All elements included (animal records may not apply)
2 = Missing 1 element
1 = Missing more than 1 elements
0 = Only including 1 element

Optional Items
3 = neatly arranged & relevance explained
2 = neatly arranged & orderly
1 = included
0 = none found

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_____7. **Neatness is a MUST**

_____8. **Grammar and Spelling**

Outstanding Traditional Record Book Award, you must complete 1,2,3,4,5,7,& 8.

Members Name:_____ Grade _____

Comments:

_____
_____
_____
_____
_____
_____
_____
_____
_____
_____
_____

Record Book Reader: _____ Date:_____

Organization & Neatness
3 = Organized according to requirements and flows nicely
2 = Slightly out of order but still flows well
1 = Multiple elements out of order but can still flow
0 = Very out of order, hard to follow

Grammar & Spelling:
3 = No errors
2 = Minimal errors
1 = Multiple errors
0 = Excessive errors

Total Score: _____/24

*To advance from club level to county level score must be 18 or above

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